



Vacancy - Class Teacher 2024/25

Drumduan School is looking for a skilled, enthusiastic, dedicated and experienced class teacher starting August 2024. The successful applicant will be responsible for the teaching and pastoral care of a class as it grows and develops. Experience of combined age groups preferable and knowledge of the pedagogical principles of Steiner Education and experience in Waldorf teaching desirable. We particularly welcome applications from candidates able to offer other subjects alongside class teaching.

Job Description

Class Teacher Duties

1. To provide a balanced curriculum at a pace suitable to the children's age and development, based on a deep understanding of Waldorf pedagogy/child development, with a commitment to exploring and developing innovative educational practice and initiatives found locally and across the globe.
2. To give particular regard to the sound teaching of literacy and numeracy in line with the above.
3. To understand the children, and work creatively to nurture the healthy development of their physical, social, emotional and cognitive capacities, understanding their strengths and weaknesses and structuring work accordingly.
4. To engage in pedagogical study/discussion and child observation with colleagues and take a pro-active and compassionate approach to addressing areas of concern/need.
5. To undertake appropriate preparation, study and training as necessary both for the effective delivery of the curriculum and to advance the school's ethos, principles and objectives.
6. To work openly and collaboratively with parents, organising and presenting Parent Evenings and individual consultation sessions, including Home Visits when required.
7. To lead and inspire the children, maintaining good discipline and holding boundaries warmly, developing children's confidence and ensuring that effective learning can take place in the class.
8. To develop the children's capacity for perseverance, academic curiosity, problem solving, ensuring good work habits are established.
9. To liaise with subject teachers, learning support and curative staff and facilitate class screening when appropriate.
10. To adhere to the school's Assessment Policy, under the premise of improving and developing teaching and learning to meet the children's needs.
11. To prepare the class for festivals and class plays and support subject teachers with this also.
12. To organise and participate in class outings, trips and events.
13. To keep appropriate records, keep pupil files up to date and record and file all conversations with parents, therapists, educational psychologists, etc.
14. To write pupil reports for parents in line with school practice and collate them with subject teachers' reports.

15. To participate in the admissions process for new pupils.

General Duties

1. To receive assistance, when appropriate, from a more experienced colleague or a specialist teacher in those areas in which you are less qualified/experienced.
2. To work during the first year with a mentor appointed by the School Coordination Team.
3. To take part in the appraisal of your own work performance and be prepared to assist in the appraisal of colleagues, including peer observation.
4. To organise materials for class use and liaise with those responsible for purchase.
5. To monitor and keep within agreed budgets.
6. To attend regular staff meetings
7. To attend out of school hours meetings when necessary.
8. To attend inset and training days, as required.
9. To participate in school events during school holidays or weekends, as required.
10. To familiarise yourself with and adhere to the School's policies and procedures and to support their implementation including the Equal Opportunities and Health and Safety policies.
11. To cover for absent colleagues as requested and able (i.e. supply cover).
12. To share responsibility for supervision of all pupils during non-class hours, within the school day.
13. To undertake outdoor supervision duties.
14. You may be required to teach other subjects to other classes.

Person Specification

This section details the knowledge, skills and experience required for the role.

Essential	Desirable
Knowledge	
	In depth knowledge of Steiner Waldorf education and its curriculum
	Knowledge of child development and the curriculum relevant to the age group to be taught
Qualifications and Skills	
Approved Steiner Waldorf Teaching Qualification and equivalent relevant experience	
GTCS or Qualified Teacher Status	
A degree	
Skills and expertise necessary to deliver a balanced curriculum at a pace suitable to the class age and developmental stage	
Ability to closely observe the children	
Ability to differentiate lessons in order to meet the needs of all pupils	

Organisational skills necessary to plan and teach effectively	
Good communication skills both orally and in writing	
Ability to relate to and inspire children	
Skills to present your subject artistically and creatively	
Experience	
Demonstrable experience of delivering learning and/or teaching experience	Previous vocational/professional experience in a field other than class teaching
Experience of working with children aged 6 to 14 years	
Experience of working with and leading groups of children aged 6 to 14 years	
Attributes	
	Sense of humour
Ability to use initiative, be self motivating and take responsibility	
Compassionate and empathetic	
Resilient	
Ability to work flexibly, with a positive attitude and ability to cope under pressure	
Open minded	
Willingness to develop self and skills	
Willingness to work collaboratively and cooperatively with others	

Note: This job description may be amended at any time in consultation with the post holder.

Essential information

Drumduan School is committed to Safeguarding and welfare of all children.

All employees will be vetted for suitability to work with children and young people, and all appointments will be subject to the following:

- Satisfactory PVG Disclosure
- Satisfactory references
- Proof of eligibility to work in the UK
- GTCS Registration Eligibility

Application forms can be downloaded from the school website or obtained from the school office at reception@drumduan.org or by telephoning on 01309 676300.

Completed applications should be submitted with a CV and cover letter to **operationalmanager@drumduan.org**