



### Job Description

<b>Role Title</b>	<b>Class Teacher 1- 8</b>	
<b>Reporting Relationships</b>	<i>Reports To:</i> <b>School Management Team</b>	<i>Accountable To:</i> Colleagues, parents, pupils
<b>Location</b>	<b>Ringwood Waldorf School</b>	
<b>Role Purpose</b>	Inspire and motivate class children in accordance with the Steiner Waldorf curriculum by delivering age appropriate, thought provoking lessons which capture pupil's imagination and develop a love of learning. Engage and encourage the children through enthusiasm and inspirational teaching techniques to help attain competency in their own abilities as per their age/class expectations.	

### Role Accountabilities

<b>Key Accountabilities</b>	<b>Key Activities</b>
1. Teach the Steiner Waldorf curriculum as appropriate per class level. Maintain Teacher responsibility from Class 1 through the whole class journey.	<ul style="list-style-type: none"> <li>Plan, initiate and guide study in accordance with the Steiner Philosophy</li> <li>Responsible for the delivery of the daily main lesson as per the seasonal curriculum and timetable, as well as delivery of any allotted subject lessons.</li> <li>Accompany the class in subject lessons with other teachers where necessary</li> <li>Organise and supervise the class's participation in trips, festivals and other curricular/extra-curricular activities</li> <li>Hold Parent Evenings 3 or 4 times per class year and facilitate individual parent consultation sessions on a regular basis</li> </ul>
2. Ensure an effective monitoring mechanism is in place to ensure the ongoing achievement of yearly personal/curricular expectations	<ul style="list-style-type: none"> <li>Supervise, manage and assess the class children in accordance with their age and abilities</li> <li>Create age/class appropriate assessments and evaluate their attainment accordingly</li> <li>Provide individual annual reports and any ad hoc requests</li> <li>Provide assessment results/teaching updates to the School Management Team as required</li> </ul>
3. Ensure the effective completion of all statutory in-class requirements	<ul style="list-style-type: none"> <li>Record keeping, in accordance with statutory and school specific requirements</li> <li>Manage classroom behaviour in accordance with the school pupil code of conduct</li> <li>Adhere to safeguarding legislation and school policy at all times</li> </ul>
4. Maintain involvement in the wider teaching staff, school and community initiatives and adhere to all school policies,	<ul style="list-style-type: none"> <li>Adhere to the school's policies, procedures and support their implementation, including, but not limited to, the Code of Conduct and the ethos, principles and objectives of the school and teaching staff</li> </ul>

procedures and legislation at all times	<ul style="list-style-type: none"> <li>Attend and actively participate in teachers' meetings and other school meetings as required/appropriate, including, but not limited to, weekly Teachers' meetings, whole school community meetings, participation in the admissions process for new pupils</li> <li>use record keeping and reporting tools in accordance with school practice</li> </ul>
5. Perform other ad hoc responsibilities and requirements as and when requested	<ul style="list-style-type: none"> <li>Including, but not limited to; covering for absent colleagues if deemed appropriate, provide break time cover/supervision, ad hoc training sessions, participation in specific school/teaching projects, any other teaching duties as required.</li> </ul>

#### ROLE DIMENSIONS/METRICS

#### Significant direct and indirect role dimensions/metrics financial (e.g. budgets) and non-financial (e.g. children/staff)

##### Financial:

- Management of Class materials

##### Non-financial:

Child headcount within the class

#### MAIN CONTACTS / OPERATING NETWORK

Contact Group	Status (internal/external)	Purpose	Frequency
Teaching Peers	Internal	To ensure regular communication is encouraged. Sharing of ideas/achievements with other Class teachers, as well as with the subject teachers of that specific Class.	weekly
Phase Lead/SLT	Internal	accountable to, reporting and consulting, channel of communication, support both personal and professional.	As required
School Management Team	Internal	specific areas such as class trips, health and safety, seek approval for special events and extracurricular activities	As required
Parents	External	Encourage positive communication to enable an enriched learning experience for the pupil and mutual respect between Teacher/Parent	Parents evenings/ Individual meetings
Board of Trustees	Internal	Take strategic direction, contracts of employment, seek adjudication for concerns, complaints and grievances	As required

#### QUALIFICATIONS / SKILLS

##### Knowledge and Experience

Previous teaching in a Steiner Waldorf School, preferably with class teacher experience.

##### CPD

Recent relevant training such as: The Class 1 Preparation Conference (will take place from Monday 15th to Thursday 18th July 2024).

	<b>Education and Qualifications</b>	Essential: Suitably recognised Steiner Waldorf Class Teacher Qualification Proficient in English literacy and numeracy
	<b>Job Specific Technical Skills</b>	Suitable to work with children and willing to undertake an Enhanced Disclosure & Barring service
	<b>Behavioural Competencies</b>	Empathetic, organised and timely Ability to perform to the highest standards of professionalism, collegiality and personal conduct Strong classroom presence and behaviour management skills Ability to develop and nurture positive and enriching relationships